

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS
MEETING MINUTES
Tuesday, May 19, 2026

CALL TO ORDER

Commissioner Jenkins called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order in-person and via videoconference at 6:00 p.m. at 144610 E. Law Lane, Suite D, Kennewick, Washington. In attendance at this meeting in-person were Commissioner Carpenter, Commissioner Jenkins, Commissioner Phillips, Volunteer Battalion Chief Gutzmer, Mechanic/Firefighter Ball, Matthew Martens, Admin. Assist Misty Ferrell, and Finance Manager Christie Brown.

The District provided a link for interested parties to participate through Zoom. Travis Wakefield; Ryan Chambers, and Candy Hales, legal assistant to Heidi Ellerd, attended via videoconference/telephone.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Commissioner Carpenter made a motion to approve the regular minutes of May 5, 2026 as submitted. Commissioner Phillips seconded the motion, and the motion passed unanimously.

CORRESPONDENCE

The correspondence received and sent was reviewed.

FINANCIAL REPORT

Expenditure Transaction Details

Presented to the Board were 2026 transactions #982, 1024 to #1074. The transactions totaled \$87,024.65. General Fund \$79,825.33, and Custodial Funds \$7,199.32.

Also presented to the Board were 2026 transactions #1013, 1015, 1021 to 1023. The transactions totaled \$697.25. General Fund \$697.95, and Custodial Funds \$0.00.

Commissioner Carpenter made a motion to approve the vouchers. Commissioner Phillips seconded the motion, and the motion passed unanimously.

Budget Revenue and Expenditure Report

The Board reviewed the Budget and Expenditure Report.

STAFF REPORTS

Commissioner Carpenter:

- A. Reported on the Tri County Commissioners' meeting he attended at Benton County Fire Protection District No. 4. He indicated that Benton County Fire Protection

District No. 2 has its own dozer. There was also a demonstration on drones. The next meeting will be August 8, 2026 in Prosser.

- B. To date only one person has applied for the scholarship with Tri-County Commissioners.

Logistics - Matthew Martens:

- A. Reported on issues with the washing machine.
- B. Reported on quotes for the HVAC system.
- C. Reported on fans for the stations.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on June 2, 2026, at 6:00 p.m.

ADJOURNMENT

The meeting adjourned at 6:23 p.m.

Approved by:


Commissioner

Submitted by:


Heidi Ellerd, District Secretary/Attorney