

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS
MEETING MINUTES
Tuesday, May 5, 2026

CALL TO ORDER

Commissioner Jenkins called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order in-person and via videoconference at 6:04 p.m. at 144610 E. Law Lane, Suite D, Kennewick, Washington. In attendance at this meeting in-person were Commissioner Carpenter, Commissioner Jenkins, Commissioner Phillips, Chief LoParco, Deputy Chief Nicholls, Mechanic/Firefighter Ball, Matthew Martens, Finance Manager Christie Brown, Sandi Quesenberry and Secretary/Attorney, Heidi Ellerd.

The District provided a link for interested parties to participate through Zoom. There were no participants via Zoom.

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA

- A. Old Business – Volunteer Board

APPROVAL OF MINUTES

Commissioner Carpenter made a motion to approve the regular minutes of April 21, 2026, as submitted. Commissioner Phillips seconded the motion, and the motion passed unanimously.

OLD BUSINESS

After discussion, it was moved by Commissioner Phillips that the Board of Trustees of the Volunteer Fireman's Relief and Pension Fund's Chairperson and Vice Chairperson for the Board will be the same Chairperson and Vice Chairperson as the Benton County Fire Protection District No. 1's Board each year. The Motion was seconded by Commissioner Carpenter and passed unanimously.

NEW BUSINESS

- A. Resolution 2026-04 Sole Source for Stryker Equipment – Commissioner Carpenter moved to approve Resolution 2026-04, motion was seconded by Commissioner Phillips and it passed unanimously.

CORRESPONDENCE

The correspondence received and sent was reviewed.

FINANCIAL REPORT

Expenditure Transaction Details

Presented to the Board were 2026 transactions #872 to #907. The transactions totaled \$68,643.27. General Fund \$67,705.71 and Custodial Funds \$937.56.

Commissioner Phillips made a motion to approve the vouchers. Commissioner Carpenter seconded the motion, and the motion passed unanimously.

Budget Revenue and Expenditure Report

The Board reviewed the Budget and Expenditure Report.

EMS Report

The Commission reviewed the EMS report.

STAFF REPORTS

Fire Chief LoParco:

- A. Reported that the Emergency Resource Ordering Coordinator Training was completed last week.
- B. Reported on the Bid Opening meeting held May 4, 2026.
- C. Reported he is working on the FTC Agreement with City of Kennewick Fire Department.
- D. Reported he has started working on WSRB rating.
- E. Advised he and Ryan Nicholls will be leaving for the Association of Washington Cities "Labor Relations" conference on May 5th which will be held May 6, 2026 in Wenatchee.
- F. Advised he will be on vacation May 14th through 20th.

Deputy Fire Chief/HSO Nicholls:

- A. Reported on the Type3 Incident Management Team training he attended in Kennewick April 29th through May 1st.
- B. Advised he will be in Wenatchee for the Washington Fire Chiefs Association conference May 18-21.
- C. Reported on the orders for two staff cars which have been finalized.

Maintenance/Firefighter Ball:

- A. Reported on the continuing Wildland Service training.

Logistics/Matthew Martens:

- A. Reported the obtained a new ice storage cooler for Station 170.

- B. Reported he is working through some lawn maintenance issues to get the new company up and running.
- C. Reported he attended a procurement class in Spokane.
- D. Reported he is getting quotes for ceiling fans at Station 170.

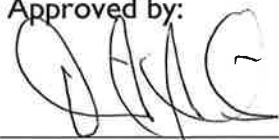
ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on May 19, at 6:00 p.m.
- Tri County meeting at Benton 4 May 16, 2026, at 9 am.

ADJOURNMENT

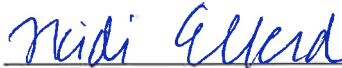
The meeting adjourned at 6:31 p.m.

Approved by:



Commissioner

Submitted by:



Heidi Ellerd, District Secretary/Attorney