

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS
MEETING MINUTES
Tuesday, July 21, 2026

CALL TO ORDER

Commissioner Jenkins called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order in-person and via videoconference at 6:03 p.m. at 144610 E. Law Lane, Suite D, Kennewick, Washington. In attendance at this meeting in-person were Commissioner Jenkins, Commissioner Phillips, Chief LoParco, Deputy Chief Nicholls, Mechanic/Firefighter Ball, Matthew Martens, Finance Manager Christie Brown, Sandi Quesenberry and Secretary/Attorney, Heidi Ellerd.

The District provided a link for interested parties to participate through Zoom. Commissioner Carpenter attended via videoconference.

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA

- A. Sale of Excess Equipment – new business.
- B. HVAC contract – old business.
- C. Excess Equipment – new business.

APPROVAL OF MINUTES

Commissioner Carpenter made a motion to approve the regular minutes of July 7, 2026, as submitted. Commissioner Phillips seconded the motion, and the motion passed unanimously.

OLD BUSINESS

- A. HVAC contract – It was moved by Commissioner Phillips to award the HVAC contract to Southland Industries and authorize Chief LoParco to sign on behalf of the District in a form approved by legal counsel. The motion was seconded by Commissioner Jenkins and passed. Commissioner Carpenter is abstaining from voting because he hasn't seen the recommendation documents.

NEW BUSINESS

- A. It was moved by Commissioner Jenkins that the Board approve the sale of the 1978 Cat Dozer, 1999 Freightliner Tractor and 1970 Low Boy Trailer which was previously declared as excess to South Pend Oreille Fire and Rescue. The Motion was seconded by Commissioner Phillips and passed. Commissioner Carpenter voted against the motion.
- B. It was moved by Commissioner Carpenter that the Board excess the equipment on Attachment A and authorizes the staff to dispose of it for fair market value with reasonable methods. The motion was seconded by Commissioner Phillips and passed.

CORRESPONDENCE

The correspondence received and sent was reviewed.

FINANCIAL REPORT

Expenditure Transaction Details

Presented to the Board were 2026 transactions #1499 to #1501, #1365 to #1423, #1425 to #1448 and #1502 to #1507. The transactions totaled \$285,936.68. General Fund \$285,936.68.

Presented to the Board were 2026 transactions #1424, #1455 to #1498 and #1508 to #1510. The transactions totaled \$171,710.76. General Fund \$170,717.91, and Custodial Funds \$992.85.

Commissioner Jenkins made a motion to approve the vouchers. Commissioner Phillips seconded the motion, and the motion passed unanimously.

Budget Revenue and Expenditure Report

The Board reviewed the Budget and Expenditure Report.

STAFF REPORTS

Commissioner Jenkins:

- A. Commissioner Jenkins reported on the safety committee meeting with the District.

Fire Chief LoParco:

- A. Reported on items he is working on for the Survey and Rating Bureau.
- B. Reported he is continuing to review and work on updating policies.
- C. Reported he is working on finalizing County Meadows Fire Invoices.
- D. Reported on the SEWSOG meeting he attended with Commissioner Phillips.

Deputy Fire Chief/HSO Nicholls:

- A. Reported the District has participated in several fires throughout Eastern Washington in the last month with IMT and as single resource request.
- B. Reported he conducted a pre-build meeting with Mechanic Ball at the Braun Northwest factory in Chehalis for the new ambulance. There were several change orders which resulted in a \$1050 reduction in cost. Anticipated deliver is late February of 2027.
- C. Reported on the Safety Committee meeting held on July 20, 2026.
- D. Reported the grant application through the WA L&I FIRRE Program has been submitted.

Maintenance/Firefighter Ball:

- A. Reported he continues to work on servicing equipment, and everything is currently in good working order.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on August 4, at 6:00 p.m.

ADJOURNMENT

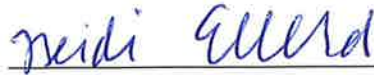
The meeting adjourned at 6:26 p.m.

Approved by:



Commissioner

Submitted by:



Heidi Ellerd, District Secretary/Attorney

Attachment A
Excess Equipment List: 7/21/2026

Description	Excess for Sale	Excess for Destruction
3 - International Truck SCBA seats	X	
6 - bladder bags	X	
1 - light bar	X	
1 - unit of misc fittings and nozzles	X	
1 unit of misc wildland and structure tools	X	
1 hydraulic rescue tool with ^P ump and hose	X	
1 Meridian phone system	X	
1 unit of misc computer mounts	X	
Side-by-side parts: 2 utility boxes, 6 suspension springs	X	
27 - KNG P150S portable radios	X	
42 - KNG chargers	X	
4 KNG headsets	X	
22 KNG speaker mics	X	