

BENTON COUNTY FIRE PROTECTION DISTRICT #1
BOARD OF COMMISSIONERS
MEETING MINUTES
Tuesday, August 4, 2026

CALL TO ORDER

Commissioner Phillips called the regular meeting of the Board of Fire Commissioners of Benton County Fire District No. 1 to order in-person and via videoconference at 6:03 p.m. at 144610 E. Law Lane, Suite D, Kennewick, Washington. In attendance at this meeting in-person were Commissioner Carpenter, Commissioner Phillips, Chief LoParco, Deputy Chief Nicholls, Volunteer Battalion Chief Gutzmer, Mechanic/Firefighter Ball, Matthew Martens, Finance Manager Christie Brown, Sandi Quesenberry and Secretary/Attorney, Heidi Ellerd.

The District provided a link for interested parties to participate through Zoom. Ivan Zuniga attended via videoconference/telephone.

PLEDGE OF ALLEGIANCE

EXCUSE ABSENT COMMISSIONER

There was a motion by Commissioner Carpenter to excuse Commissioner Jenkins and the motion was seconded by Commissioner Phillips and passed.

ADDITIONS TO THE AGENDA

- A. Commissioner Carpenter requested more information on the Safety Committee Meeting and Deputy Chief Nicholls provided him with that.

APPROVAL OF MINUTES

Commissioner Carpenter made a motion to approve the regular minutes of July 21, 2026, as submitted. Commissioner Phillips seconded the motion, and the motion passed unanimously.

CORRESPONDENCE

The correspondence received and sent was reviewed.

FINANCIAL REPORT

Expenditure Transaction Details

Presented to the Board were 2026 transactions #1532 to #1559. The transactions totaled \$206,526.88. General Fund \$193,142.16, and Custodial Funds \$13,384.72.

Commissioner Carpenter made a motion to approve the vouchers. Commissioner Phillips seconded the motion, and the motion passed unanimously.

Budget Revenue and Expenditure Report

The Board reviewed the Budget and Expenditure Report.

EMS Report

The Commission reviewed the EMS report.

STAFF REPORTS

Commissioner Carpenter:

- A. Reported on the EMS Meeting he attended August 3, 2026.

Fire Chief LoParco:

- A. Reported on his progress of reviewing policies.
- B. Reported he is working on Washington Survey and Ratings Bureau documentation.

Volunteer Battalion Chief Gutzmer:

- A. Reported the Type 5 has been out on fires and will continue to go out on fires.

Maintenance/Firefighter Ball:

- A. Reported he is working on trucks and that everything is in service except the ambulance.

Logistics - Matthew Martens:

- A. Reported he is working on products for the stations and eliminating products that are not needed.

ANNOUNCEMENTS

- The next Board of Commissioner meeting will be on August 18, at 6:00 p.m.
- Saturday in Prosser is the Tri-County Meeting.

ADJOURNMENT

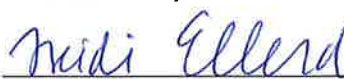
The meeting adjourned at 6:15 p.m.

Approved by:



Commissioner

Submitted by:



Heidi Ellerd, District Secretary/Attorney